

Head Coach Job Description

Umpqua Valley Christian School

Primary Purpose

The Head Coach serves as a mentor and leader who uses athletics as a platform to develop students in character, faith, and life skills while building a competitive and well-run high school sports program. The Head Coach is responsible for fostering an environment that reflects the mission and values of Umpqua Valley Christian School while pursuing excellence in athletic performance.

Spiritual & Professional Example

The Head Coach is expected to model integrity, humility, respect, and professionalism at all times. Through words, actions, and decision-making, the Head Coach reflects Christ-centered values and understands that coaches and athletes represent both Jesus Christ and Umpqua Valley Christian School in all settings—on campus, in competition, and within the community.

Reporting & Accountability

- Reports directly to the Athletic Director.
 - Serves at the discretion of Umpqua Valley Christian School.
 - Subject to annual evaluation based on program leadership, athlete development, communication, and alignment with school values.
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Core Responsibilities

Program Leadership

- Provide leadership for the entire program (junior high through varsity) for the assigned sport.
 - Establish and sustain a positive, disciplined, and competitive team culture aligned with UVC's mission.
 - Promote and reinforce values such as self-discipline, integrity, teamwork, leadership, sportsmanship, citizenship, and academic responsibility.
 - Supervise and support assistant coaches and volunteers, ensuring alignment with school expectations and philosophy.
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Athlete Development

- Encourage broad participation while fostering a healthy, growth-oriented team environment.
 - Develop athletes holistically—physically, mentally, emotionally, and spiritually—appropriate to age and maturity level.
 - Address discipline, character, and fitness concerns with consistency, fairness, and a restorative approach.
 - Support academic accountability and reinforce the importance of students' responsibilities in the classroom.
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Practice & Game Management

- Plan and lead organized, purposeful, and engaging practices.
 - Begin and end practices on time, maintaining clear objectives and expectations.
 - Prepare teams effectively for competition, including game strategy, player readiness, and sportsmanship.
 - Supervise athletes during practices, contests, travel, and team activities.
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Communication

- Communicate clearly, respectfully, and consistently with athletes and parents.
- Foster trust through active listening and timely follow-up.

- Maintain open communication with the Athletic Director regarding program needs, concerns, and updates.
 - Ensure schedules, rosters, and required information are accurate and current on OSAA platforms.
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Administrative & Compliance Duties

- Manage scheduling, transportation coordination, equipment inventory, and contest preparation.
 - Ensure compliance with OSAA regulations, league rules, and UVC policies.
 - Report scores, maintain records, update statistics, and communicate with colleges when appropriate.
 - Uphold student safety, supervision standards, and school expectations at all times.
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Additional Expectations

- Collaborate with the Athletic Director on team fundraising efforts; student-athletes are expected to obtain personal sponsors as outlined by UVC policy.
 - Off-season activities must comply with OSAA guidelines and must not conflict with in-season participation in other sports.
 - Coaches must be prepared, present, and remain on site until all students have safely departed campus following practices and events. This expectation is essential for student safety and liability coverage.
 - Maintain positive public relations and represent UVC with professionalism in the broader community.
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Qualifications (Preferred)

- Previous coaching experience at the middle school or high school level.

- Ability to articulate and support the mission and values of Umpqua Valley Christian School.
 - Strong organizational, communication, and leadership skills.
 - Willingness to complete required background checks and trainings.
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Statement of Alignment

Employment as a Head Coach at Umpqua Valley Christian School requires a commitment to supporting the school's Christian mission and to mentoring students through athletics in a manner consistent with biblical values and educational excellence.